

**Hillsboro Columbus Club  
RENTAL AGREEMENT**

Hillsboro Columbus Club  
476 SE 3<sup>rd</sup> Ave.  
Hillsboro, OR 97123

For HALL RENTAL information:  
Steve Hunker 503-544-1627  
hillsborokofc1634.org

This agreement is a binding contract. Please read and completely fill out this agreement before signing. By signing this agreement YOU agree to abide by all the rules / regulations set forth below. Failure to do so will result in the immediate expulsion from the building as well as forfeiture of any deposit and-or rental fees.

Name of responsible Party (Renter) \_\_\_\_\_ ODL# \_\_\_\_\_

Address \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ Date of event \_\_\_\_\_ Number of guests \_\_\_\_\_

Previous night setup (If available) Additional \$50.00 \_\_\_YES \_\_\_NO

RENTAL FEE \$200.00 ( Cash the day of the event or a check 1 week before the event )

RESERVATION, CLEANING, DAMAGE, NO ALCOHOL, NO LOUD MUSIC DEPOSIT \$150.00 (Check 30 days prior to event)

LATE CANCELLATION FEE \$50.00 (If you cancel within 14 days of your scheduled event)

RENTER will hold harmless the Columbus Club and its Members from any claims made by any person attending this event. \_\_\_\_\_

RENTER will pay for any loss, breakage, or damage of the Columbus Club property not covered by the damage deposit. \_\_\_\_\_

RENTER shall return the premises to as good or better condition with regards to cleanliness and good repair. \_\_\_\_\_

RENTER shall obey all applicable laws and regulations, including NO FIREARMS and NO ILLEGAL DRUGS on the premises. \_\_\_\_\_

RENTER shall ensure that NO ALCOHOLIC beverages are served or consumed while on the HALL premises. \_\_\_\_\_  
( Violating this rule will cause the immediate expulsion from the premises and the forfeiture of the cleaning-damage deposit.) \_\_\_\_\_

RENTER shall not have a DJ, BAND, or any type of LOUD AMPLIFIED music while using the HALL  
( Violating this rule will cause the immediate expulsion from the premises and the forfeiture of the cleaning-damage deposit.) \_\_\_\_\_

The COLUMBUS CLUB and its MEMBERS will have NO LIABILITY for the loss of property or equipment of the RENTER, regardless of cause.

**The Knights of Columbus, in cooperation with St. Matthews parish, have made this HALL available to the public for FAMILY gatherings. This property, as regulated by the City of Hillsboro, is not intended to be used for LOUD parties. Please respect the intentions of the Knights and the rights of the neighborhood by keeping your events reasonable. The Columbus Club Hall is available for rent on Fridays, from 5:00 p.m. to 10:00 p.m., Saturdays, from 8:00 a.m. to 10:00 p.m., and Sundays, from 8:00 a.m. to 9:30 p.m.**

I have read and understand the conditions contained in the above document. My signature below indicates that I agree with and take full responsibility for all conditions contained in the Hall Rental Agreement and Hall Rental Information.

Renter: Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print: \_\_\_\_\_